

Authorization Letter

If you are unable to collect your certificate at the school office, you may authorize a person to act on your behalf. Kindly complete this letter and ask the person you authorize to bring the following to the School General Office:

- (i) this Letter which has been duly completed; and
- (ii) a photocopy of your HKID card

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**To: Principal, The Chinese Foundation Secondary School**

I, \_\_\_\_\_(Name in English) of class 6 \_\_\_\_\_  
(20\_\_ to 20\_\_), the undersigned, holder of HKID No. \_\_\_\_\_  
hereby authorize \_\_\_\_\_ (Name), holder of  
HKID/Passport No.\* \_\_\_\_\_, to act on my behalf to collect  
my Certificate of HKDSE.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date