

The Chinese Foundation Secondary School

中華基金中學

Notes on Application for In Year & Year End Admissions

I. Important Dates

	<u>Category I</u> (for those applying to join S.1 to S.4 in Second Term of SY2025 – 2026)	<u>Category II</u> (for those applying to join S.2 to S.5 in First Term of SY2026 – 2027)
Accepting applications	1/11/2025 – 1/12/2025 <i>Please complete the online application on our school webpage (Press here)</i>	15/5/2026 – 20/6/2026 <i>Please complete the online application on our school webpage (Press here)</i>
Written tests & interview	<u>Written Tests</u> 12/12/2025 S.1 & S.3 9:15 a.m. – 12:15 p.m. S.2 & S.4 1:30 p.m. – 4:30 p.m. <u>Interview</u> 19/12/2025 12:30 p.m. – 4:30 p.m. <i>[Results for the Written Tests and Interview will be sent via email on 5/12/25 and 17/12/25 respectively. If applicants do not receive a notification by these dates, please assume your application was not successful.]</i>	<u>Written Tests</u> 29/6/2026 S.2 & S.4 9:15 a.m. – 12:15 p.m. S.3 & S.5 1:30 p.m. – 4:30 p.m. <u>Interview</u> 6/7/2026 1:00 p.m. – 4:30 p.m. <i>[Results for the Written Tests and Interview will be sent via email on 24/6/26 and 3/7/26 respectively. If applicants do not receive a notification by these dates, please assume your application was not successful.]</i>
Notification of results	30/12/2025 – 5/1/2026 <i>[If applicants do not hear from us by 10/1/26, they may consider that they are not selected.]</i>	9/7/2026 – 17/7/2026 <i>[If applicants do not hear from us by 19/7/26, they may consider that they are not selected.]</i>
Registration	2/1/2026 – 7/1/2026	11 – 21/7/2026
Orientation	19/1/2026 2:00 p.m. – 5:00 p.m.	19/8/2026 2:00 p.m. – 5:00 p.m.
First lesson day	20/1/2026 (Day IV / Tuesday)	1/9/2026 (Tuesday)

(* The dates for applications are tentative.)

II. Application Procedure

1. Press [here](#) for online application.
2. Upload the following supporting documents with your application forms.
3. The supporting documents include:
 - (a) Examination reports (internal or external) of the latest three years
 - (b) Hong Kong Identity Card (if any)
 - (c) Notification Slip for Entry Visa / Permit (For non-local students)
 - (d) One recent passport-size photo with aspect ratio of 5:4
 - (e) Documents or certificates indicating the applicant's hobbies or co-curricular activities (max 15 awards) (if any)
 - (f) Student Portfolio (if any)
 - (g) Any other relevant supporting documents such as letters of recommendation or transcripts from your school (if any)
4. All materials submitted will not be returned.
5. When completing the online application form, applicants must ensure they have submitted report cards for all terms of the latest three years. The School will select applicants for the interview based on an average of Grade B+ or above in conduct, Chinese, English, and Mathematics. Applicants must ensure that the documents submitted meet these requirements. Applicants are required to pay a non-refundable application fee of HKD 75.00 upon online submission.

III. Admission Tests & Interview

1. After initial screening, **shortlisted applicants** will be invited for written tests and interviews. Applicants should show up in the specified time period; otherwise, their applications will be forfeited.
2. Applicants will be offered written tests in major subjects (English Language, Chinese Language and Mathematics). Please bring the necessary stationery. Parents/guardians may accompany applicants to the campus, but they should stay in the assigned area.

IV. Results of Application

1. Admitted applicants will be notified in the specified period (Refer to the Important Dates in Section I).
2. Applicants who are not contacted before the specified dates may consider the application to be unsuccessful.
3. The decisions on In Year and Year End applications by our School are final.

V. School Fees

According to the Education Bureau (EDB)'s approved Fee Certificate, our school fees are as follows:

Local Students:

	S.1 – S.3	S.4 – S.6
Annual School Fee for SY2025/26	HKD 20,960.00	HKD 27,930.00
Parent-Teacher Association Fee	HKD 80.00	

Non-local Students:

	S.1 – S.3	S.4 – S.6
Annual School Fee for SY2025/26	HKD 97,276.00	HKD 117,716.00
Parent-Teacher Association Fee	HKD 80.00	

VI. School Fee Remission & Scholarships

Needy students (including those from families receiving the CSSA and students receiving financial assistance provided by the WFSFAA) may apply for fee remission. The fee remission scheme is a means tested scheme. In order to take into consideration of different financial circumstances of applicants, two categories of fee remission are available: 100% or 50% for admissions from 2020/21 onwards. Press [here](#) for details of our fee remission/scholarship schemes or collected from our School Office. For enquiries on these schemes, please contact our School Office at 2904 7322.

The Chinese Foundation Secondary School

中華基金中學

申請本校插班入學須知

I. 重要日期

	第一類申請 (申請於二零二五/二六學年下學期 入讀本校中一至中四)	第二類申請 * (申請於二零二六/二七學年上學期 入讀本校中二至中五)
接受申請	1/11/2025 – 1/12/2025 請 按此 於網上申請。	15/5/2026 – 20/6/2026 請 按此 於網上申請。
入學試及面試	<p style="text-align: center;"><u>入學試</u> 12/12/2025</p> <p>中一及中二 上午 9:15 – 中午 12:15 中三及中四 下午 1:30 – 下午 4:30</p> <p style="text-align: center;"><u>面試</u> 19/12/2025 下午 12:30 – 下午 4:30</p> <p>[所有申請者將通過電子郵件個別通知。入學考試或面試邀請信將於 2025 年 12 月 5 日及 17 日<u>統一發出</u>。若申請者於該統一通知日期後仍未收到相關郵件，其申請將被視為落選。]</p>	<p style="text-align: center;"><u>入學試</u> 29/6/2026</p> <p>中二及中四 上午 9:15 – 中午 12:15 中三及中五 下午 1:30 – 下午 4:30</p> <p style="text-align: center;"><u>面試</u> 6/7/2026 下午 1:00 – 下午 4:30</p> <p>[所有申請者將通過電子郵件個別通知。入學考試或面試邀請信將於 2026 年 6 月 24 日及 7 月 3 日<u>統一發出</u>。若申請者於該統一通知日期後仍未收到相關郵件，其申請將被視為落選。]</p>
通知結果	30/12/2025 – 5/1/2026 [若申請者於 2026 年 1 月 10 日仍未獲通知，其申請則當落選論。]	9/7/2026 – 17/7/2026 [若申請者於 2026 年 7 月 19 日仍未獲通知，其申請則當落選論。]
註冊入學	2/1/2026 – 7/1/2026	11 – 21/7/2026
迎新日	19/1/2026 下午 2:00 – 下午 5:00	19/8/2026 下午 2:00 – 下午 5:00
首天上課日期	20/1/2026 (循環週第四天 / 星期二)	1/9/2026 (星期二)

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II. 申請程序

1. 請[按此](#)於網上申請。
2. 請齊備下列文件，連同表格一併上傳。
3. 請上傳以下文件：
 - (a) 最近三年之校內或校外成績表
 - (b) 香港身份證（如有）
 - (c) 入境簽證/進入許可通知書（如非本地生）
 - (d) 一張護照尺寸的近照證件相片(長闊比例為 5:4)
 - (e) 能證明個人興趣或聯課活動的文件（如有）
 - (f) 個人概覽（如有）
 - (g) 其他有助申請的文件，如學校推薦信或成績證明書（如有）
4. 申請表及所有已遞交之附件，恕不退回。
5. 填寫網上申請表時，申請者必須提交最近三年所有學期已有的成績表，本校將初步甄選操行及中、英、數各科等級平均均達 B+級或以上的申請者入圍面試。申請者必須確保所遞交的文件已符合上述要求，並於提交網上申請表時同時繳交報名費港幣七十五元正，費用一經繳交，恕不退回。

III. 入學試及面試

1. 經初步甄選後，入選申請者會收到入學考試或面試邀請信到校參與入學試或面試。申請者必須於指定時間出席面試，否則作棄權處理。
2. 申請者需要進行主科(英文、中文及數學)筆試。請帶備所需文具。家長/監護人可陪同申請人前往本校，但必須留在指定地點等候。

IV. 申請結果

1. 獲取錄的申請者將於指定時段內收到通知。詳情請參閱第 I 部份：重要日期。
2. 申請者若於指定日期前仍未獲本校通知，其申請則當落選論。
3. 所有申請由本校作出最終決定。

V. 學費

本校學費是根據教育局直資章程收費。詳情如下：

本地學生：

	中一至中三	中四至中六
二零二五/二六學年全年學費	港幣 20,960.00	港幣 27,930.00
家長教師會會費	港幣 80	

非本地學生：

	中一至中三	中四至中六
二零二五/二六學年全年學費	港幣 97,276.00	港幣 117,716.00
家長教師會會費	港幣 80	

VI. 學費減免及獎學金

有需要的學生(包括來自綜援家庭的學生及領取學生資助處財政資助的學生)可申請學費減免。學費減免計劃乃入息審查性質。根據不同家庭的財政狀況，由 2020/21 年開始，新入學同學減免之幅度為 100%或 50%。學費減免/獎學金計劃的詳細資料可[按此](#)瀏覽或於本校校務處索取。如有任何查詢，請致電 2904 7322 與校務處聯絡。